The **Clarksville Farm Fresh Marketplace (CFFM)** aims to showcase the products of Mecklenburg County VA and nearby VA counties, its farmers, and small producers of handmade items. The **Clarksville Lake Country Chamber (CLCC**) and the Town of Clarksville require all vendors to meet Federal, State and Local Laws & Regulations about their business operations. (Please refer to the Rules and Regulations for guidance on whether licensing or registration may be required.) The application must be filled out to be accepted.

<https://www.vdacs.virginia.gov/pdf/kitchenbillfaq.pdf>

<https://law.lis.virginia.gov/vacode/title3.2/chapter51/section3.2-5130/>

 1. The Producer must raise, grow, produce, catch, or make from scratch at least 100% of what they sell at the CFFM. A “Producer” may be a sole proprietorship, a partnership, or a corporation and shall include family members and employees who assist in the production and/or sales/marketing of the farm products and as such, agrees to provide appropriate pertinent documentation to establish compliance with the 100% requirement. The Producer must be the primary person responsible for all crops/livestock raised on all properties.

 2. I understand that my farm or place of business must be located in Virginia within a 50-mile radius of Clarksville, Virginia to participate in the CFFM.

Acceptable Homegrown Products

 3. Farm products: homegrown products including vegetables, fruits, herbs, honey, mushrooms, nuts, seeds, flowers, bedding plants, and nursery stock. Honey vendors must own the hives from which their honey is produced, which must be located within a 50-mile radius of Clarksville, VA.

 4. Baked goods\*, jams, jellies, syrups, non-alcoholic beverages, etc.: I to sell baked goods, jams, jellies, syrups, non-alcoholic beverages, and some other value-added foods within the rules and regulations of the Virginia Department of Agriculture and Consumer Services. I understand that I must provide a copy of the inspection certificate from the Food Inspection Section of VDACS if my business is in Virginia, or from a comparable State inspection Agency of the state in which my business is located. I understand that I must comply with the laws of the County of Mecklenburg as to the need for a business license. \*Baked goods are defined by the “scratch rule”. I must have mixed, baked, finished, and packaged all items for sale; repackaging of commercially prepared products is prohibited. Please follow VDH regulations

**CHOCOLATE CHIP COOKIES**

Ingredients: all-purpose flour (bleached wheat flour, malted barley flour, niacin, iron, thiamin mononitrate, riboflavin, folic acid), semi-sweet chocolate chips (sugar, chocolate, cocoa butter, soy lecithin, vanillin, natural flavor), butter (cream (milk), salt), walnuts, granulated sugar, brown sugar (molasses), eggs, sodium bicarbonate, vanilla extract (vanilla bean extractives in water, alcohol), salt.

(Allergens completely declared in the ingredients statement) or (Allergens completely declared in a Contains statement)

Ingredients: all-purpose flour (bleached wheat flour, malted barley flour, niacin, iron, thiamin mononitrate, riboflavin, folic acid), semi-sweet chocolate chips (sugar, chocolate, cocoa butter, soy lecithin, vanillin, natural flavor), butter (cream, salt), walnuts, granulated sugar, brown sugar (molasses), eggs, sodium bicarbonate, vanilla extract (vanilla bean extractives in water, alcohol), salt. Contains: wheat, soy, milk, walnuts, eggs

NOT FOR RESALE – PROCESSED AND PREPARED WITHOUT STATE INSPECTION

Nancy Smith, 111 Happy Lane, Anytown, VA 22554, 540-555-2290, Produced 1-23-2024

**Net Wt. 10 oz (283 g)**

 5. Bottled wine: If I am selling bottled wine, I understand that I must obtain a business license and the required remote license from the ABC authorities. I understand that the CFFM is an ABC Off location.

 6. As a meat Producer, I understand that I am permitted to sell eggs, seafood, fresh, frozen, and smoked meats provided that I meet the requirements of the Food Inspection Section and Office of Meat & Poultry Services of the Virginia Department of Agriculture and Consumer Services (VDACS). All of my beef, lamb, goat, hog, and poultry sold at the CFFM is raised on my farm or leased properties and I am directly responsible for their care. I understand that CFFM does not allow contract farming. I understand that the minimum times for purchased animals to be raised on my farm are: Beef – 7 months, lamb – 4 months, Goats – 6 months, and Hogs – 4 months. I understand the maximum weight an animal may be purchased is: Beef – 700 lbs., Lambs – 60 lbs., Goats – 60 lbs., and Hogs – 100 lbs. I understand that my Poultry may be raised from chicks that are purchased at two weeks of age or less, and my Laying hens may be bought as pullets. Any other breed of animal must be pre-approved by the CLCC before being offered for sale. I may cook and give away samples of my products, but selling products cooked at the CFFM must be approved by the CLCC. I agree to sell at least 75% of products that I, and my immediate family have produced on my property and property I lease.  All beef, sheep, goats, or hogs must be slaughtered and processed at a USDA or OMPS-inspected facility. Persons may slaughter and process up to 1,000 poultry annually on the farm under sanitary conditions. Birds must be clean and fit for human food. Persons slaughtering over 1,000 birds up to 20,000 birds need to apply for a permit of exemption with OMPS.

 7. Dairy: Milk, cream, buttermilk, and other Grade "A" products must be permitted through the Virginia Department of Health and in compliance with applicable Virginia and/or federal regulations.  Furthermore, cheese, butter, ice cream, and other manufactured grade dairy products must be permitted by the Dairy Services Program of VDACS and operated under the applicable requirements of Virginia regulations.  All dairy products sold for human consumption must be permitted and in compliance with the appropriate regulatory authority, either VDH or VDACS, depending upon the product.

Dairy products, with a few small exceptions such as dried powdered milk or aseptically produced products, are TCS foods and must be handled and stored appropriately. Contact Hunter Moyer for detailed info at hunter.moyer@vdacs.virginia.gov

 8. Craft items: I am permitted to sell craft items of an agricultural nature (e.g., herbal wreaths, pepper strings, beeswax candles) provided that the items are grown and fashioned by me. Flea market items are not permitted (exceptions on specific CFFM dates - TBD). CFFM retains the right to control the type of craft items being sold.

Space/CFFM Requirements/Payment

 9. I will furnish my tables, chairs, legally inspected scales for weighing, and other display arrangements. I understand that goods may be sold directly from the back of my truck. I understand that my truck and set-up must fit within my assigned space and may not encroach on adjoining spaces.

 10. I will only have one per space assigned to me by the organizers. I understand that I will be assigned a single space. Exceptions may be made by the CLCC on a case-by-case basis.

 11. I understand that I must remain in my assigned space when selling my products and that I must conduct my sales in an orderly business manner. I understand that shouting and other objectionable means of soliciting trade are prohibited. I understand that radios/other sound-producing devices are not to be played during market hours. Business must be conducted from inside the vendor’s own space. No vendor may solicit customers outside their assigned space.

 12. I understand that shoes and attire appropriate to a food market are required while selling at the CFFM. No smoking is permitted in the CFFM area or within 25 feet of the CFFM area.

 13. I understand that I must have a sign that identifies my farm name and location prominently displayed in my space. Prices of items must be displayed.

 14. I understand that set-up/arrival time for the CFFM is 1 hour before the opening of the marketplace. If I arrive less than 15 minutes before the CFFM opening, I must check with the CLCC to ensure the safety of vendors and customers before setting up. I understand that leaving early is prohibited. If I must leave early due to an emergency I must notify the CLCC immediately and use extra caution in my break-down to ensure the safety of the vendors and customers. I also understand that if I am unable to attend the CFFM for any reason, I am required to notify the CLCC of my absence as soon as I am able.

 15. I understand that the CFFM’s are held rain or shine. No refunds

 16. I understand that “bagging” is permitted 15 minutes before the opening time of the CFFM. While early shopping is discouraged, all customers should be accommodated to ensure a positive experience at the CFFM.

 17. I agree to stop selling at the closing time of the CFFM, recognizing that customers already at the CFFM at closing time may be served. I understand that I must vacate the CFFM site within one hour of the closing time of the marketplace. I understand that I am responsible for cleaning my space after each CFFM attended, and in assisting in keeping the common areas clean.

 18. I understand that subleasing, selling, transferring, or permitting another farmer to use my CFFM space is prohibited.

 19. I understand that I may not bring a dog or other pet/animal to the CFFM.

 20. I understand that all minor children of vendors must be properly supervised by their parents or guardians at all times.

 21. I understand that I may only sell items listed on my application. I will submit an amended application page for CLCC approval before bringing any new items to the CFFM.

 22. Payment for your selected markets is due in full at the time of application submission. See the application for pricing options and schedule. The Clarksville Lake Country Chamber accepts Cash, Check, Money Order, Credit Card (additional fees apply) and PayPal to director@kerrlake.com (additional fees apply). Checks and Money orders should be made payable to Clarksville Lake Country Chamber.

Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CFFM Details & Pricing**The Clarksville Farm Fresh Marketplace will take place on Saturday, April 26– Saturday, October 25.The CFFM will run Once a month on the **4th** Saturday of each month from 8 am-1 pm. You can opt to stay later**Pricing****Farmers =** $5.00 per Saturday Market **All other vendors =** $10.00 per Saturday Market------------------------------------------------------**CLCC Member** = NO CHARGE per Saturday market🞏 VDAC permit 🞏 Exempt 🞏 N/A | **CFFM Schedule**Check all that apply based on your expected participation:

|  |  |
| --- | --- |
| 🞏 | April 26th |
| 🞏 | May 24th  |
| 🞏 | June 28th  |
| 🞏 | July 26th |
| 🞏  | August 23rd |
| 🞏 | September 27th |
| 🞏 | October 25th |

 |

**Products**: Please check all items you intend to sell and list your specialty. Additional details will be required on

|  |  |  |
| --- | --- | --- |
| 🞏 Fruits | 🞏 Jams & Jellies | 🞏 Eggs |
| 🞏 Vegetables | 🞏 Honey | 🞏 Baked Goods (must be wrapped or placed in paper or plastic) |
| 🞏 Plants | 🞏 Maple Syrup | 🞏 Herbs & Spices  |
| 🞏 Flowers/Bulbs | 🞏 Apple Cider | 🞏 Nuts & Seeds |
| 🞏 Dairy – Type: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 🞏 Agricultural Art/Craft Item\*: Specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 🞏 Beef 🞏 Chicken 🞏 Seafood 🞏 Pork 🞏 Other Meat: Specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 🞏 Prepared Specialty Foods: Specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 🞏 Other: Specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

My specialty is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
\*Flea market items are not permitted (exceptions on specific CFFM dates – TBD).
What do you plan to sell? Please be very specific. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
How long have you been growing/making your product(s)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Who will be selling your products at the market? Please note we require business owners to be present at 50% of all CFFM’s attended.

Name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have product liability insurance? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Do you attend other markets, shows, or venues where you maintain a booth or stand? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
What size booth space would you consider for your product? How flexible are your needs?** For example, we may have available spaces that are smaller or irregular in shape than the popular 10’x10’ booth space (e.g., 5’x5’, 10’x8’); would this work for you or can you only vend out of a 10’x10’ spot?

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please include 3-5 photos of your operation, market display, and the products you intend to sell.** Applications that do not include photos will not be considered until photos are received by mail or electronically. Photographs will not be returned.

**Declaration**: I have read the 2024 Rules & Regulations and understand that the rules may be subject to change before the market season begins. I hereby agree to comply with all regulations governing the Clarksville Farm Fresh Marketplace (CFFM). I have attached the requested license/registration and I hereby certify that the information completed above is true and accurate. I further understand that any applicant who makes false statements or representation of certification in this application shall be subject to a fine and/or revocation of their permit.

\_\_\_ I hereby authorize the Clarksville Lake Country Chamber (CLCC) to list my company name to advertise the Clarksville Farm Fresh Marketplace.
Vendor Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete, sign, and return this application with the appropriate proof of license or registration to:
Clarksville Lake Country Chamber of Commerce P.O. Box 1017, Clarksville, VA 23927
or email to clarksvillelakecountry@outlook.com.

Payments are due at the time of application submission.
The CLCC accepts Cash, Check, Money Order, Credit Card (additional fees apply) and PayPal to director@kerrlake.com (additional fees apply).