



CLARKSVILLE VIRGINIA ANNUAL LAKE FESTIVAL: FOOD VENDOR APPLICATION

Downtown Clarksville, VA

RAIN OR SHINE (NO RAIN DATE)

Friday, July 17, 2026 – 4pm -10pm (LIMITED SPACES AVAILABLE)

Saturday, July 18, 2026 – 9am – 5pm

DEADLINE TO APPLY IS JUNE 30TH BY 5PM

INFORMATION AND REQUIREMENTS

VENDOR TYPE	SATURDAY ONLY	FRIDAY AND SATURDAY
LATE FEES: AFTER JUNE 1, 2026 late fee is \$25; DEADLINE TO APPLY IS JUNE 30TH BY 5PM		
FOOD VENDORS		
▪ 10X20 Space	\$400	\$575
▪ 10X30 Space	\$500	\$675
▪ 10X40 Space	\$600	\$775
BEVERAGE/SINGLE ITEM FOOD VENDORS (ex. kettle corn, Nuts, lemonade, Ices, sodas)		
▪ 10X10 Space	\$285	\$450
CLARKSVILLE CHAMBER MEMBERS		PER DAY
▪ 10X20 FOOD		\$175 per day

RULES & VENDOR REQUIREMENTS FOR FOOD VENDORS

- **BUSINESS LICENSE:** The Clarksville Lake Country Chamber has purchased a “BLANKET” business license for the Virginia Lake Festival. Approved vendors are NOT required to purchase one.
- All food vendors must apply for VDH Permits one month prior to the event.
- Water & electricity are not provided.
- Only quiet-clean running generators are permitted (You may be asked to leave if generator is excessively noisy as deemed by the event planners).
- All food vendors accepted MUST meet all Virginia Department of Health requirements and if a food vendor does not pass inspection, the vendor will not be allowed to operate during the festival. No refunds will be given for food vendors that do not pass the health inspection.
- All food vendors must have current permits and fire code requirements per VDH and VDFS.
- All food vendors must submit a copy of Food Establishment Permit & Food Safety Certificate with application and apply with the Virginia Health Department to participate at the event.
- We will accept food vendors until the event is full. A completed application does not guarantee acceptance into the festival. We will notify you if you are accepted.
- All food vendors must provide ground cover inside their booth and cooking area for the absorption of grease. No food vendor will be allowed to open for business if the ground cover is not in place. No grease or gray water can be poured onto the ground or down any drains. Anyone found violating this policy will be asked to leave the event will not be allowed to return. Vendors are responsible for any and all environmental clean-up costs.
- Each vendor is responsible for disposing of any waste water (not in drains).
- All food vendors are required to submit a menu with descriptions and include prices with the application.

SPACE REQUIREMENTS

- Vendors must remain open during all hours of the show (no early set-up or take-down)
- All vendors assigned spaces are by Clarksville Lake Country Chamber staff. No guarantee for specific space requests.
- Vendor Hospitality Room is open in Town Hall from 6am-4pm with air conditioning, restrooms and cold bottled water at 321 Virginia Avenue.

PARKING:

- Approved vendors are allowed to unload their vehicles at their designated vendor space.
- Immediately following download of merchandise, vehicles must be moved and parked on a side street as designated by Festival Officials.

HOW TO APPLY

- Complete the application in full.
- Include a check/money order (payment must be included for Festival Jury's consideration). All payments must accompany the application. NO payments are allowed on the day of the show.
- Notification of acceptance will be emailed after the Jury Committee has met. (Note: The 1st Jury Meeting will be held in February 2026 and thereafter as needed until spaces are filled).
- Applications should be submitted by June 1, 2026 if possible. Review of applications after that date will be considered if space is available. Applications after June 1, 2026 require an additional late fee as noted in pricing.
- **FINAL DEADLINE FOR APPLICATIONS IS JUNE 30, 2026 AT 5PM.**
- Important communication from our office is through email, so please provide a legible email address on the application. You may send application and pictures via email but applications will not be processed until a Check/Money Order is delivered to the office for the appropriate amount. Payment must accompany application to be considered. We do not cash checks until applications have been accepted by the Festival Jury.
- Please read all of the Rules and Requirements. Beginning June 1, 2026 fees are non-refundable in the event of cancellation on your part - or in the case of inclement weather during the event.
- There is a \$50 service charge for any returned check.
- We will take applications until all spaces are filled. Food Vendors are usually filled by May, so we encourage vendors to call to check status on availability of space. We urge applicants to apply early.
- Extended stay on Saturday evening 5pm-10pm is available on a limited basis. Please check the box on the application to request an extended stay if interested. Space is limited and is only for vendors placed between 2nd to 5th Street locations. Fees for extended stay are determined at a later time and will be provided with an extended stay application if space is available.

FESTIVAL PLANNING INFORMATION

The Virginia Lake Festival is a community celebration organized by the Clarksville Lake Country Chamber of Commerce, PO Box 1017, 105 Second Street, Clarksville VA 23927. For more information please visit the website at www.ClarksvilleVA.com or call 434.374.2436. You may also email DIRECTOR@CLARKSVILLEVA.COM.

ANNUAL CLARKSVILLE LAKE FESTIVAL FOOD VENDOR APPLICATION

Friday, July 17, 2026 – 4pm -10pm ; Saturday, July 18, 2026 – 9am – 5pm

This is a "Rain or Shine" Event (no rain date scheduled and no refunds)

Business/Organization Name: _____

Contact Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Mobile Phone: _____

Email: _____

LATE FEES OF \$25 APPLY AFTER JUNE 1, 2026 - DEADLINE TO APPLY IS JUNE 30 TH BY 5PM					
VENDOR TYPE	SATURDAY ONLY		FRIDAY AND SATURDAY		TOTAL FEE
FOOD VENDORS		# SPACES		# SPACES	
10X20 Space	\$400		\$575		
10X30 Space	\$500		\$675		
10X40 Space	\$600		\$775		
BEVERAGE/SINGLE ITEM FOOD VENDORS (ex. kettle corn, nuts, lemonade, icees, sodas)					
10X10 Space	\$285		\$450		
Application must be delivered to Clarksville Chamber if it is after June 1, 2026: \$25					
ADDITIONAL FEE APPLIES					
DEADLINE TO APPLY IS JUNE 30 TH BY 5PM					
TOTAL					\$

CLARKSVILLE CHAMBER MEMBERS ONLY	PER DAY	# SPACES	# DAYS	TOTAL FEE
10X20 FOOD	\$175 per day			
Application must be delivered to Clarksville Chamber if it is after June 1, 2026: \$25				
ADDITIONAL FEE APPLIES				
DEADLINE TO APPLY IS JUNE 30 TH BY 5PM				
TOTAL				\$

Will you use a generator?

No

Yes, and I understand ONLY quiet, clean-burning generators are allowed. If generator is noisy as determined solely by festival organizers, I may be asked to leave.

Which side of your food truck do you serve from? Driver side Passenger side

Are you a previous food vendor at any Clarksville Chamber event?

No Yes - If yes, Year and Event? _____

Price range of your products low \$ _____ to high \$ _____

Description and full menu: (provide separate sheet if needed; remember to provide 3 photos and a photo of your food truck/serving display with application):

I am interested in staying late Saturday night 5pm-10 pm. Please send me an application if space is available. I understand space availability is not guaranteed.

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I have read all INFORMATION AND REQUIREMENTS for this event and agree to abide by these terms. By signing below, I confirm I understand the requirements.

Please make checks payable to Clarksville Lake Country Chamber of Commerce. Be sure to include pictures with your application or email them to Director@KerrLake.com.

Signature: _____

Printed Name: _____ Date _____

Amount Enclosed: \$ _____

OFFICE USE ONLY			
Date Received:	_____	Check # _____	\$ _____ SASE _____
Pictures Received/Emailed:	_____	Accepted _____	Declined _____ Date Notified _____

MAIL COMPLETED APPLICATION, PICTURES, AND PAYMENT TO:

Patricia Charles, Executive Director
Clarksville Lake Country Chamber of Commerce
P. O. Box 1017
Clarksville, VA 23927

EMAIL: Director@CLARKSVILLEVA.COM